

<b>Screen Title:</b>	<b>Reverse Estimate Accrual Transaction Screen</b>
<b>Screen Number:</b>	<b>PM054</b>
<b>Purpose:</b>	The Reverse Estimate Accrual Transaction Screen (PM054) reverses an estimate accrual transaction.
<b>General Information:</b>	Once the estimate accrual has been reversed, the invoice shell will be canceled.
<b>Exceptions:</b>	1. None applicable
<b>Processes:</b>	<ul style="list-style-type: none"><li>• Estimate Accrual</li></ul>
<b>Business Rules:</b>	None
<b>Hard Coded Transaction Codes and Values:</b>	<ul style="list-style-type: none"><li>• None applicable</li></ul>
<b>Required Tables and Values:</b>	None
<b>Forms:</b>	None
<b>Reports:</b>	None

[illegible]

## Reverse Estimate Accrual Transaction Screen Process

The Reverse Estimate Accrual Transaction Screen (PM054) is accessed from the **PMTRAN** menu. To complete the Estimate Accrual Transaction Screen, the following fields must be entered:

Field Name	Action
Reverse Trans Flag:	Type <b>Y</b> to indicate that the estimate accrual transaction will be reversed and press <b>ENTER OR TAB</b> . Or type <b>N</b> to indicate that the transaction will not be reversed and press <b>ENTER OR TAB</b> .
Reverse Trans No:	<p>Press <b>HOME</b> and select the reverse transaction number, EA ID, Bureau code, PO Number, and Vendor ID/NO and press <b>ENTER</b>. Or type the reverse transaction number and press <b>ENTER OR TAB</b>.</p> <p><b>WARNING:</b> Once the transaction is selected a warning pop-up indicates that the invoice shell will be canceled and will not be available for further processing. Type <b>Y</b> to continue and reverse the transaction and press <b>ENTER OR TAB</b>. Or type <b>N</b> to indicate that you do not want the transaction to be reversed and press <b>ENTER OR TAB</b>.</p>

The Reverse Estimate Accrual Transaction Screen (PM054) contains the following fields:

Field Name	Description	Attributes	Derivation Source	Query Field
<b>REVERSE TRANS FLAG:</b>	The flag indicating if the transaction will be reversed. Valid values are <b>Y</b> and <b>N</b> .	Required.	Entered by user.	Y
<b>REVERSE TRANS NO:</b>	The transaction number that is to be reversed.	Derived.	System generated.	Y
<b>EA: NO</b>	The unique, system-assigned sequential number of the estimate accrual.	Required. To select a valid EA number press <b>HOME</b> .	Entered by user.	Y
<b>DATE</b>	The transaction date of the estimate accrual. The required format for this field is <b>DD-MON-YYYY</b> , e.g. 31-MAY-2000,	Derived.	System generated.	Y
<b>INV: TYPE</b>	A valid accrual document type, i.e. <b>VINV</b> for vendor invoice.	Derived.	System generated.	Y
<b>NO</b>	The vendor's invoice number.	Derived.	System generated.	Y
<b>DOCUMENT: SOURCE</b>	The source document type, i.e. <b>OBLIG</b> for an obligation document.	Derived.	System generated.	Y
<b>TYPE</b>	The type of document for the source specified in the previous field, e.g. <b>PO</b> for purchase order, which is a type of obligation.	Derived.	System generated.	Y
<b>NO</b>	The document number.	Derived.	System generated.	Y
<b>SOURCE REFERENCE</b>	A user-defined value for a supporting external document or transaction, if applicable.	Optional.	System generated.	Y
<b>BUREAU CODE</b>	The code that uniquely identifies a bureau.	Derived.	System generated.	Y
<b>NAME</b>	The name assigned to the bureau code.	Derived.	System generated.	Y
<b>VENDOR: NO</b>	The vendor from which the items were ordered.	Derived.	System generated.	Y
<b>NAME</b>	The name of the vendor.	Derived.	System generated.	N

<b>APPROVED:</b>	The flag indicating whether the document passed all system edits and applicable debits and credits were recorded in the general ledger. When this flag is set to Y, the document is read-only and cannot be updated. This field defaults to N and cannot be changed to Y until all required fields are complete.	Required.	Entered by user.	Y
<b>BY</b>	The name of the person applying the approval.	Derived.	System generated.	Y
<b>DATE</b>	The effective date of the approval.	Derived.	System generated.	Y
<b>NOTES</b>	A 240-character field used to record notes or comments about the estimate accrual transaction.	Derived.	System generated.	N
<b>ITEM NO</b>	The item number in which is to be returned from the obligating document.	Derived.	System generated.	Y
<b>ITEM TYPE</b>	The item type code, e.g. <b>SERV</b> for service, <b>EQUIP</b> for equipment.	Derived.	System generated.	Y
<b>RI</b>	The receiving/invoice method for this invoice. Valid values are <b>Q</b> for quantity based and <b>D</b> for dollar based.	Derived.	System generated.	N
<b>ACCRUED TODAY</b>	The amount of the item that is to be accrued for this estimated accrual.	Derived.	System generated.	Y
<b>ACCR TO-DATE</b>	The total amount of the item that has been accrued to date.	Derived.	System generated.	Y
<b>OVR TOLERAN</b>	The amount of the item accrued that is over tolerance.	Derived.	System generated.	Y
<b>UNIT PRICE</b>	The price per unit of the products/services accrued.	Derived.	System generated.	N
<b>PP TYPE</b>	The prompt pay type for this item. This value defaults to the prompt pay type associated with the commodity code recorded for this item in the purchase order.	Derived.	System generated.	N
<b>DSC</b>	The description of the item.	Optional.	System generated.	N
<b>ITEM: NO</b>	The item number from PM054 page 1.	Derived.	System generated.	N
<b>TYPE</b>	The item type of the item for which the multiple distribution line (MDL) is being displayed.	Derived.	System generated.	N
<b>QTY ACR'D</b>	The quantity accrued from PM054 page 1.	Derived.	System generated.	N

<b>AMOUNT ACR'D</b>	The amount accrued from PM054 page 1.	Derived.	System generated.	N
<b>MDL</b>	The system-assigned multiple distribution line number for the account distribution.	Derived.	System generated.	N
<b>PERCENT</b>	The percentage of the items to distribute to this account classification code.	Derived.	System generated.	N
<b>ACCRUED QUANTITY</b>	The quantity accrued for this multiple distribution line.	Derived.	System generated.	N
<b>ACCRUED AMOUNT</b>	The amount accrued for the multiple distribution line.	Derived.	System generated.	N
<b>REMAINING</b>	The amount not yet accrued prior to this estimate accrual.	Derived.	System generated.	N
<b>ORDERED</b>	The amount ordered for this multiple distribution line.	Derived.	System generated.	N
<b>FY</b>	The two-digit designation for the fiscal year, i.e. 00 for 2000.	Derived.	System generated.	N
<b>ACCS</b>	The individual elements (e.g. bureau, project-task, fund, program, organization, object class, and user-defined field) making up the account classification code structure that is used to record the general ledger impact (i.e., debits and credits) for the transaction.	Derived.	System generated.	N
<b>TOTAL</b>	The line total for all multiple distribution line(s) for this item.	Derived.	System generated.	N